

---

## CIVIL SERVICE COMMISSION

**BILL BRILL, CHAIR**  
**SHARON L. HIGHTOWER VICE CHAIR**  
**JOAN P. SMITH**  
**MICHAEL WILCOXEN**  
**ROY TRUITT**

**STAFF** **VERA TODOROV, SR. DEPUTY CITY ATTORNEY**  
**TONI TABER, CITY CLERK**  
**RUTH KRANTZ, DEPUTY CITY CLERK**  
**REBECCA HALL, DEPUTY CITY CLERK**

## AGENDA

**4:00 P.M.**

**April 6, 2017**

**Council Chambers**

---

### ORDER OF BUSINESS

#### ROLL CALL

#### ADOPTION OF THE ORDERS OF THE DAY

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

#### PUBLIC COMMENTS

#### CONSENT CALENDAR

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

#### 1. Information Only

- a. [Hiring Summary – Memorandum from Human Resources dated March 27, 2017](#), listing a statistical summary of hiring activities by fiscal year from July 1, 2016 through February 28, 2016.
- b. [Memorandum from Human Resources dated March 28, 2017](#), providing Amendments to the Classification Plan: (1) New Classifications; (2) Revisions of Class Specifications; and (3) Reallocations.
- c. [Memorandum from Human Resources dated March 27, 2017](#), regarding Extension of Probationary Period for Electrician I.

#### 2. Minutes for approval:

None provided.

**END OF CONSENT CALENDAR**

3. **Hearings to be scheduled:**  
**None.**
4. **Introduction of new legal counsel to the Civil Service Commission. (Todorov)**
5. **Appeal of Denial of Position Reallocation Request for Celina Carrasco.**  
**[Appeal: Celina Carrasco](#)**  
**[Human Resources Response – Attachments A-I](#)**
6. **Commission discussion regarding replacing hard copies with digital copies of Agenda.**

**AVAILABLE HEARING DATES**

**April: No dates available.**

**May 2, 3, 4, 9, 10, 11, 16, 17, 18, 23, 24, 25, 30, 31.**

**ADJOURN to 4 p.m., May 4, 2017, in Council Chambers, San José City Hall.**

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at [http://www.sanjoseca.gov/clerk/cp\\_manuel/CPM\\_0\\_15.pdf](http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf)

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 2<sup>nd</sup> Floor Wing, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.